

# Application for registration to the research institution portal

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Name and legal form of the research institution

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Postal address: Postcode & city, street & number

.....  
First and last name of the individual at the research institution responsible for the research  
institution portal

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Function of the individual at the research institution responsible for the research institution  
portal

.....  
Email address of the individual at the research institution responsible for the research  
institution portal

.....  
Research institution registration number for the transparency database

Please indicate the registration number type and include a copy of the respective excerpt with your application:

- Commercial register number (*Firmenbuchnummer*)
- Association register number (*Vereinsregisternummer*)
- Supplementary register number (*Ergänzungsregisternummer*)
- Business registration number (*Unternehmensregisternummer*)

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Research Organization Registry (ROR) ID

Please enter the number under which the research institution is registered with the ROR ([Research Organization Registry \(ROR\) | Home](https://ror.org) - <https://ror.org>) or register for it. An ROR ID is mandatory for registration with the FWF.

**The following is hereby declared and legally binding:**

1. The research institution has stable and sufficient liquidity/creditworthiness to carry out FWF projects.
2. The research institution has the administrative infrastructure needed to handle FWF projects.
3. The research institution confirms that the funding awarded shall be used exclusively to finance non-commercial activities and therefore does not qualify as state aid within the meaning of Article 107 of the Treaty on the Functioning of the European Union (TFEU), in conjunction with the Framework for State Aid for Research and Development and Innovation (2014/C 198/01) (hereinafter referred to as the Union Framework).
4. The research institution confirms that a financial statement will be prepared in compliance with legal requirements.
5. The research institution confirms that all projects funded by the FWF will be entered as separate accounting objects in the research institution's accounting system, so that the origin and use of the funding are made transparent.
6. The research institution confirms that any changes (such as ownership, financing, creditworthiness) will be reported to the FWF without delay (by email to [FSTPortal@fwf.ac.at](mailto:FSTPortal@fwf.ac.at)).

Please select the applicable options:

**1. Ownership structure**

- Predominantly privately owned
- Predominantly publicly owned (incl. proof)
- No owners due to legal form

## 2. Financing

Predominantly privately funded

If privately funded: At least 50% of the requested funds are available and freely disposable in the research institution's assets.

- Yes
- No

If the research institution is not predominantly publicly funded, please provide proof of ownership of the research institution and the most recent financial statements or a statement of revenues and expenditures.

Basic funding predominantly from public funds (not third-party funding)

Please provide details of the research institution's finances or, if applicable, which legal provisions are in place to ensure the financing of the research institution:


During the registration process, the FWF may ask you to provide additional documentation to verify these requirements, such as a credit bureau statement/confirmation, bank balance confirmations, confirmation from an auditor that the aforementioned requirements have been met, etc.

The verification process takes up to 4 weeks. Please note that final approval is subject to the positive completion of the registration to the research institution portal.

In the event of false statements, the FWF reserves the right to declare the grant agreements concluded with the research institution invalid, to reclaim the unlawfully granted funding, and to take further legal action.

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Date, research institution's official stamp, name and function of the signatory